



Director's Annual Report

July 1, 2011-June 30, 2012

I. Enrollment

- The Center's enrollment has been between 69-74 students per month.
- The Center's referrals have come from our Center website, alumni parents, parents, and The American Montessori Society website.
- The Center has a wait list for the infant room through May 2013.
- The Center is a member of the American Montessori Society.

II. Educational Pursuits of the Staff

- The Co-Lead Teacher in the Toddler Two room, attended the Advanced Montessori Institute (Barrie School); she will obtain her Infant/Toddler AMS certification in the summer of 2012.
- The Lead Teacher in the Infant room will attend the Advanced Montessori Institute (Barrie School); she will obtain her Infant/Toddler AMS Certification in the summer of 2013.
- An Assistant Director was hired and continues as the Lead Teacher in the Toddler Two room.
- The staff will receive 9 hours of training on May 25th and June 29th on the following topics; Importance of Early Intervention/Introduction of Early Stages, Developmental Milestones, Overview of Special Education and Behavior.
- The staff will receive 9 hours of training on August 31st on Management, Communication with parents, and safety.
- Two teachers have completed their CDA course in December 2011 and are waiting to test for their certification.
- A teacher has started her CDA course in April 2012 and will complete her course work in August 2012.
- The Director is a member of the Director's Exchange group in DC and a member of the Foundation for Families in Virginia.
- The Director and the Assistant Director attended a workshop on Management.
- The Center said good-bye to Preschool Co-lead teacher and a floater.
- The Center welcomed an Assistant teacher in the Toddler Ones room; two full time assistant teacher floaters; a floater was promoted to an Assistant teacher in the Preschool room.



III. Purchases

- Supplies and diapers will continue to be purchased at Sam's Club.
- Classroom equipment and art supplies were purchase for the classrooms.
 - Preschool room purchased Montessori equipment.
 - Toddler Two room received Montessori equipment.
 - Toddler One room purchased Montessori equipment.
 - Infant room received a computer and printer.
 - Office purchased a new printer
 - A family gave a donation to purchase a new dishwasher for the center.

IV. Activity of the Board of Directors

- Board Members have been extremely active in the Center.
- The Compensation committee has offered its recommendations to the Board.
- An aggressive fundraising campaign is underway.

V. Activity of the Parents

- The parents have participated in several fundraisers and the profits were used for Scholarships and equipment:

White House Ornament Sales	Escrip (On going)
Fall and Spring Bake Sales	School Photos
Book Sales	
- The parents participated in the following activities:

4 th of July Parade	Teacher Appreciation Week (May)
Pumpkin Patch field trip (October)	Mother's Day Celebration (May)
Thanksgiving Luncheon (November)	Father's Day Celebration (June)
Winter Holiday Party (December)	Fun-Run (May)
	Graduation (June)
- Classroom Room Parents updated information to the parents.

VI. Goals

- The staff will continue their educational training.
- The Center will continue their fundraising activities to benefit the Scholarship s and equipment purchases for the children.
- The teachers will continue to provide a safe, warm, and nurturing environment for the children.
- The Center will continue to receive donations and contributions.



Special Thanks to the following parent who participated on the Board of Directors, Committees, and served as Room parents.

Room Parents

Fundraising

Compensation

Scholarship

Parent Manual and ByLaws

Board of Directors